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LAYING IN A GROUP PLACES A RESPONSIBILITY ON

THE MEMBERS

MEETING ETIQUETTE

Observance of the following practices will help the meeting to run smoothly, with the least disruption from participants and with the most time spent playing music. Above all, please remember that unnecessary talking during the meeting is discourteous to the conductor and distracting to the other players who are trying to hear the conductor.

1. When the President stands to start the meeting, all talking among members should stop. Likewise, when the conductor is at the podium, there should be no talking among members.
2. No noodling on your instrument. If you wish to practice your part, finger the notes without blowing into your instrument.
3. Pay attention to the conductor when he or she is speaking. That way you'll know what the conductor is asking of the players (for example, where in the music the group is to begin playing).
4. Direct your questions to the conductor, not to the person seated next to you. If you have a question or comment, raise your hand and wait for the conductor to acknowledge you. Please keep any comments to a minimum.
5. If you must say something to your neighbor, please do so in a whisper with your hand cupped next to your mouth.
6. Keep your music bags, personal belongings, and unused instruments under your chair, if possible, or immediately beside your chair. This will allow members to easily walk to and from their seats, and will avoid damage to instruments from their being accidentally stepped on.
7. When informed that the break is over, please promptly return to your seat and stop talking when the conductor returns to the podium.